



TERMS & CONDITIONS

I have two discounts e.g. early bird and group. I would like to use for my conference/workshop registration; can I use both of them?

No, we do not combine discounts but we will honor the discount that is better for you.

What happens if I have already registered, and I can now get a discount due to, for example, submitting and having an approved poster presentation or being a colleague of a speaker?

Unfortunately, we cannot apply discounts retrospectively.

What does payment include?

Payment includes breakfast, breaks & refreshments, lunches and the gala reception on the first evening of the conference/workshop. Check the on-line agenda for timings. A detailed conference/workshop workbook and/or CD with presentations and all meeting materials.

Travel & Accommodation

Hotel and travel costs are NOT included in the registration fee. However, WCBF does negotiate reduced rate accommodation with the hotel. See the Travel & Accommodation section of the conference/workshop website. Also, you do need to book your room with the Hotel Venue directly.

When is payment due?

To receive the Early Bird Discount or Early Bird Bonus Discount payment and registration MUST be received before the respective date. If payment is not received by this date, and you have registered, your invoice price will be increased to the Standard Price.

Payment must be received prior to the conference/workshop, and within 10 days of registering.

If payment does not arrive less than 10 working days prior to the event, a credit card payment will be requested.

I cannot attendee but I want to send a substitute in my place

You can send a substitute at anytime. To send a substitute colleague, please send an email to reg@wcbf.com with the full contact details of the current attendee and conference/workshop they are registered for, and the full contact details of the substitute attendee, including your job title, and email address.

What happens if I want to cancel?

If you have to cancel your registration you can either send a substitute colleague in your place or claim a credit within the below time frames before the conference/workshop. To send a substitute colleague, please send an email to reg@wcbf.com with the full contact details of the current attendee and conference/workshop they are registered for, and the full contact details of the substitute attendee, including your job title, and email address.

WCBF does not provide refunds for cancellations, and you cannot cancel your registration if payment has not been made. Payment is still due.

For cancellations received in writing more than ten (10) working days prior to the

conference/workshop you will receive a 100% credit to be used at another WCBF conference/workshop for up to one year from the date of issue. For cancellations received less than ten (10) working days prior to the event no credits will be issued.

In the event that WCBF cancels an event, delegate payments at the date of cancellation will be credited to a future WCBF event. This credit will be available for up to one year from the date of issue.

In the event that WCBF postpones an event, delegate payments at the postponement date will be credited towards the rescheduled date. If the delegate is unable to attend the rescheduled event, the delegate will receive a 100% credit representing payments made towards a future WCBF event. This credit will be available for up to one year from the date of issue. No refunds will be available for cancellations or postponements.

Payment is due within 10 days of registration. If payment is not received, WCBF at its discretion can remove the credit option cancellation benefit that allows you to attend a future event for a one year period. If payment is not received within 20 days, WCBF may at its discretion pass this to its debit collection agency Vericore. If this occurs the registration fee and amount due, will be increased by 30 percent to cover those costs. Attendance to the event will not be allowed until full payment is made.

WCBF is not responsible for any loss or damage as a result of a substitution, alteration, cancellation, or postponement of an event. WCBF shall assume no liability whatsoever if this event is altered, rescheduled, postponed or cancelled due to a fortuitous event, unforeseen occurrence or any other event that renders performance of this conference/workshop inadvisable, illegal, impracticable or impossible. For purposes of this clause, a fortuitous event shall include, but shall not be limited to: an Act of God; governmental restrictions and/or regulations; war or apparent act of war; terrorism or apparent act of terrorism; disaster; civil disorder, disturbance, and/or riots; curtailment, suspension, and/or restriction on transportation facilities/means of transportation; or any other emergency.

Please note that speakers and topics were confirmed at the time of publishing, however, circumstances beyond the control of the organizers may necessitate substitutions, alterations or cancellations of the speakers and/or topics. As such, WCBF reserves the right to alter or modify the advertised speakers and/or topics if necessary. Any substitutions or alterations will be updated on our web page as soon as possible.

Changes to the Programme

WCBF reserves the right to make changes to any aspect of the programme, agenda, speakers, dates and venue location and can also cancel events if enrolment criteria are not met, or when conditions beyond its control prevail. Every effort will be made to contact each delegate if the event is cancelled. If an event is not held for any reason, WCBF's liability is limited to the refund of the registration fee only. WCBF is not responsible for any loss or damage as a result of a substitution, postponement, alteration or cancellation of the event due to causes beyond its control including, without limitation, natural disasters, sabotage, trade or industrial disputes or hostilities, and accident.

Protection of your data

Personal data is gathered in accordance with the Data Protection Act 1998. Your details may be passed to other companies who wish to communicate with you offers related to your business activities.